

PROJECT DESCRIPTION FORM for COMMUNITY ORGANIZATIONS

INSTRUCTIONS

To request an Intern, you must complete this form and email or fax a copy to the Office of Environmental Justice goins.renee@epamail.epa.gov. Fax:202-501-1106.

Community Organization Name: _____

Location: _____

Description of Type of Work: _____

Contact Person: _____

Phone/Fax/Email: _____

Project Advisor: _____

(This person will verify time and attendance)

Phone/Fax/Email _____

Number of people in your Organization: _____

Description of Project (no more than 1-2 paragraphs)

Project should focus on the following: 1. Specific Tasks 2. Expected Results 3. Benefit to the Intern.
(Please attach your project description on your organization's letterhead)

If you know of a student interested in participating in the summer community intern program, please attach a resume.